

# Warren Township Supervisors

## Minutes Regular Monthly Meeting- April 7<sup>th</sup>, 2025

The meeting was called to order by Chairman, William Franklin. Supervisors present were William Franklin, Mark Wheaton, and Matt Wilks.

Also, present were Joe Vrabel, Roadmaster, and Lori Kepner, secretary/treasurer. There were several other visitors present. Rudy Yoder whom asked prior to the meeting to be on the agenda and also present were several members from the Cruise in Association; whom also asked to be on the agenda (Megan Olmstead and Jeff Headwell). Steve Androlunis, from S. Androlunis Co. who was present for the cinder bid awarding and Benjamin and Nancy Janyszeski were also present. Rudy was present to discuss questions on the Keir property. He believes there are still issues that the property needs to follow through on with the holding tank and occupancy permit. The board has been working with Code Inspections Inc and the BC Sanitation dept to verify these exact questions.

Pledge to the Flag was recited. Minutes: A motion by Wheaton was made to accept the March 3, 2025 Regular meeting minutes; Wilks seconded and all agreed.

Treasurer's Report and Bills: were approved by motion made by Franklin and seconded by Wheaton all agreed. The Liquid fuels account was increased due to the Liquid fuels monies received but also with the addition of \$191,081.39 in monies from the Impact fee accounts to the liquid fuels money to be reimbursed to the State fund per the Audit Report received from the PA Dept of Auditor General's office on March 14, 2025; on the findings from 2020-2022 from the liquid fuels audit. These findings were related to no bids received for aggregate materials, cinders, and inadequate payroll documentation. The Township did not have loose these funds; they simply had to reimburse one account from another.

Balances as of March 31, 2025

General fund balance:	\$15,226.90
Impact fund balance:	\$689,563.42
State fund balance:	\$573,633.08
First Citizens balance:	<u>\$12,887.40</u>
Total all funds	<u>\$1,291,310.80</u>

Fire Dept and EMA: There is nothing new with the Fire Dept or the EMA.

Road Report: The board received one bid for cinders in time for the meeting; which was from S. Androlunis Co. for state approved red cinders. Wheaton made a motion to accept the bid for red cinders from S. Androlunis for \$46.48 a ton; Franklin seconded and all agreed. There was no fuel bids received for this meeting. Wilks made a motion to bid out the fuel bid to be opened at the May 5<sup>th</sup>, 2025 meeting since we didn't receive any bids. Franklin seconded and all agreed. The road crew has started getting ready for the spring and summer season. The road crew has various road jobs they will be working on this year including Reagan Road and Doc Lee Road; besides normal all over road maintenance. They will be starting repairing the roads to get ready for dust control soon. They have been repairing equipment as needed. We received the quote from Bradco supply for a new plow. Wheaton made a motion to order the new plow so we have it before the next winter season. Wilks seconded and all agreed. There is a possible Dirt and Gravel grant project for the Doc Lee Road. Franklin made a motion to have a special meeting on April 16<sup>th</sup>, 2025 to discuss this project and any and all other business. Wilks seconded and all agreed. We received the Tar and Chips projects for 2025 from Steve Kehoe (State Municipal fuels rep). Franklin made a motion to accept the paperwork received to bid out the Tar and Chip Projects. Wilks seconded and all agreed. The bids will be opened at the May 5, 2025 meeting.

New Business: Correspondence and emails were distributed throughout the month to the Board of Supervisors. There was no new permits, subdivisions or NOI for the month. Wheaton made a motion to make a donation to HOPS as the same amount as last year. Franklin seconded and all agreed. The board

discussed the upcoming spring and summer maintenance to the township grounds; including flowers and the ballfield and walkway.

Old Business. The board reviewed the Road Maintenance example kepner provided for them. Franklin made a motion to accept the Road maintenance example and for Kepner to adjust the language to fit Warren Township. Wheaton seconded and all agreed. Kepner will work on that agreement. Kepner is still working on possible grants for an addition to the Township building for a shower unit. There is nothing new to report on the Seniors Grant program. A reminder the Spring BCTOA Dinner is April 10<sup>th</sup>, 2025. The next regular meeting will be on May 5<sup>th</sup>, 2025 at 5pm.

Franklin called to adjourn the meeting at 6:45pm, Wheaton seconded and all agreed.

Minutes prepared by Lori Kepner, Secretary